



Shellharbour
Civic Centre

*Artist
of the
Month*

guidelines



Artist of the Month

Shellharbour City Council is calling for local artist, Artist groups or a collective to exhibit their work at the Shellharbour Civic Centre.

The Civic Centre is open 7 days a week.

The Artist of the Month Exhibition Program provides an excellent opportunity for established and emerging artists in the area.

This program provides a means to increasing your profile in the community, while creating selling and networking opportunities for the future.

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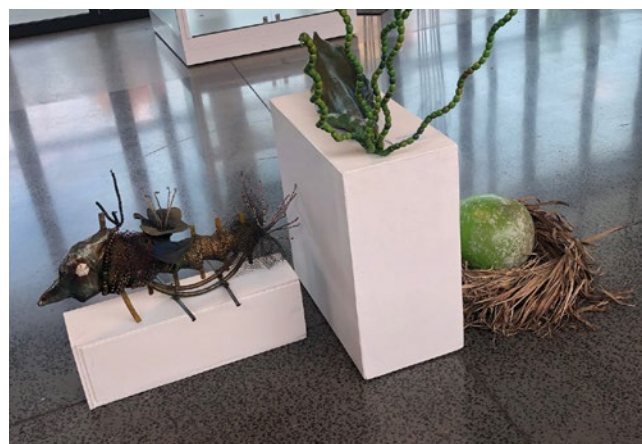
Artist
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display options



Cabinets

120cm x 40cm x 40cm



Plinths

Various dimensions



Hall Cabinets

3m x 2.1m x 48cm

4.6m x 2.1m x 48cm

4m x 2.1m x 48cm



online

shellharbourciviccentre.com.au

The logo is a circular emblem with a dark blue background. It features the text 'Shellharbour Civic Centre' in a small, white, sans-serif font at the top. Below this, the words 'Artist of the Month' are written in a large, stylized, cursive font. 'Artist' is in pink, 'of the' is in a smaller pink font, and 'Month' is in a larger pink font. The entire logo is set against a background of abstract, colorful splashes in shades of pink, purple, and yellow.

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activation options

We would like to invite the artist of the month to take part in one of the following opportunities during the exhibition period.

- Hold an artist talk at the Civic Centre
- Hold a workshop within the Civic Centre (no cost for room hire)
- Do a live demonstration in the foyer of the Civic Centre

promotion

- The exhibition will be promoted via Councils social media channels, Civic Centre Website and a media release will be sent.
- Social media & website requirements – please provide photos, website link and contact details.
- Media release requirements - please provide the appropriate information. You may also be required to come in for a photo opportunity if requested by the media. It is at the media discretion as to whether the story is published in the newspaper.

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exhibition

- Artists are responsible for delivery, install and pick up of all works.
- Exhibitors need to adhere to the approved exhibition and hung on the tracking provided or placed in around the foyer as per the approved layout.
- Exhibition signage is to be in place for the duration of the exhibition and to be approved by the Civic Centre.
- Please provide an A5 list with artist bio and one line describing each work, the price, medium etc (double sided if required) to be available for the general public to take during the exhibition period. Council can provide photocopying (only applicable if you have been selected to exhibit).

works for sale

- Contact needs to be made directly between the artist and the potential buyer. Council or library staff will not assist in the sales transaction.
- No commissions or fees are required from the artist for exhibiting at Shellharbour Civic Centre.

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eligibility

- Artist must have a listing on <https://www.weaveartists.com.au/>
- To be considered to take part in Council's Artist of the Month Exhibition Program you are required to complete the EOI form & send through images that represent your work.
- You need to live, work or study in the Illawarra, preference will be given to Shellharbour City Artist.

application process

- Complete the online application form
- Five images, either photographs or images on CD that are representative of your work should be emailed to civiccentre.booking@shellharbour.nsw.gov.au at the completion of your application.

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bookings

- All works are displayed for a period of one month.
- Exhibits are planned well in advance. Bookings are made six months ahead and are ongoing
- It may be in your interest to take a self guided tour of our exhibition spaces prior to submitting your application.
- A specific day will be allocated for delivery and installation. Another for taking down your artworks (within Civic Centre operating hours).

Please note Council staff reserves the right to change your Artist of the Month booking dates, with notification, to accommodate travelling exhibitions and Council related exhibitions.

These guidelines need to be adhered to if you wish to be part of the Artist of the Month Exhibition Program. Council reserves the right to decline the work of any artist who does not meet these requirements. You will be notified via email or phone following receipt and review of your artwork.



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www.shellharbourciviccentre.com.au